

Imane SOUFI

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Single, Driving licence B

Financial and accounting management National school of business and management



Education

2014- 2019

Tangier

National school of business and management

Specialized in: Financial and accounting management



2013-2014

Casablanca

High school diploma in physical science

With high honors

Professional experiences

February-May 2019

Casablanca

Marsa Maroc

Topic: Reengineering of management control system

Assignments:

Elaborate a balanced scorecard (BSC)

Implement activity based budgeting (ABB) method

Elaborate a rolling forecast



July- August 2018

Casablanca

Orange

Assignments:

Establish the treasury position

Update the cash budget

Make short-term investments



July-August 2017

Casablanca

The Prefectorial Treasury of the kingdom in Casablanca

Assignments:

Study the impacts of the implementation of International Public Sector Accounting Standards (IPSAS) on public accounts

Track state budget expenditures

Recognise territorial communities' revenues and expenditures

Track biddind documents related to the public market



July- August 2016

Casablanca

Lydec

Assignments:

Process employees' holiday files

Improve customer service



Extracurricular activities

-2014-2018: Founding member of **finance club** and Vice-coordinator

-2014-2019: Active member of **Aide et Secours** association

-2014-2016: Member of the organizing committee of **FEE**

Key skills

✓ Languages

- Arabic : Mother tongue
- French : Fluent, **TCF** : C1
- English: Fluent, **Toeic** : B2
- Spanish: Basics

✓ IT skills :

- Accounting management software : **Sage 100**
- Management software package : **SAP FICO**
- Office: **Pack office** (word, Excel, Point), **Prezi**
- Programming languages : **SQL**

Interests

-Geopolitics, Psychology, Kayaking